



## Executive Director Job Opening

The **Harbor Historical Association of Georgetown (HHA)** is a 501(c)(3) nonprofit organization with a mission to preserve and promote the maritime history of Georgetown County and South Carolina. In 1996, HHA launched a vision to create a museum that would celebrate this maritime legacy. With broad community support and proceeds from the annual Georgetown Wooden Boat Show, that dream became a reality when the **South Carolina Maritime Museum** opened in 2011 on the historic Georgetown waterfront.

Today, the Museum offers engaging exhibits, programs, and events for visitors of all ages. To learn more, visit [www.scmaritimemuseum.org](http://www.scmaritimemuseum.org).

### Position Overview

The HHA is seeking a dynamic **Executive Director** to lead the South Carolina Maritime Museum. The Executive Director is responsible for the overall management, fundraising, and strategic direction of the organization, and reports to the HHA Board of Directors. The ideal candidate will be an experienced nonprofit leader with a passion for history, community engagement, and organizational growth.

### Leadership Competencies

- ***Demonstrated successful fundraising expertise.***  
The Executive Director must secure sustainable funding through strong relationships, cultivation of new revenue sources, donor stewardship, and effective grant and proposal writing. Grant management experience is essential. Long-term financial sustainability is critical to the Museum's success.
- ***Strategic thinker with expertise in organizational management.***  
The Executive Director will be an experienced, effective manager who builds cohesive staff teams aligned with the Museum's vision. They will be a strategic thinker, able to engage the museum staff and board in a strategic, thoughtful process of growth. The Executive Director will have the ability to engage, manage, motivate and unite staff around common goals and strategies.
- ***Strong community engagement and collaboration skills.***  
The Executive Director will be a strong listener, collaborator, and relationship builder. They will engage long-time stakeholders and forge new community connections that strengthen support for the Museum. Building external loyalty and leveraging goodwill will be key to advancing the organization's mission.

- ***Leadership and Vision.***

The Executive Director will inspire confidence and provide leadership to ensure a promising future for the Maritime Museum. They will demonstrate integrity, respect, and sincerity, earning trust and motivating others. Through strategic vision, innovation, and commitment, the Executive Director will lead the Museum to its next level of excellence.

### **Personal Qualities**

The successful candidate will be a thoughtful, committed leader with the following attributes:

- Clear, persuasive communicator who can convey a passion for the Museum's mission
- Relationship-builder who earns trust quickly
- Innovative and confident fundraiser
- Skilled in team-building and human resource management
- Open to feedback and new ideas
- Strategic thinker with a long-term focus
- Collaborative problem-solver who values accountability
- Familiar with best practices in museums, nonprofits, or similar organizations
- Financially astute, with experience managing and growing an annual operating budget

### **Qualifications**

In addition to the leadership competencies and persona qualities listed, specific qualifications include the following:

- Proven record of effective nonprofit or organizational management
- Bachelor's degree in social sciences, business, public administration, or related field
- Minimum five years of professional experience, including at least two in a leadership role
- Experience in a museum, cultural organization, or historic site is preferred but not required
- Flexible schedule availability, including occasional evenings/weekends

### **Compensation**

The salary range for the Executive Director role is **\$50,000 – \$75,000**, depending on experience. As an organization committed to the health and wellness of its team, the Maritime Museum offers health insurance, paid time off, a robust onboarding process and professional development.

### **Contact Information for Interested candidates**

To express your interest in this position, please send a cover letter that clearly addresses how your experience aligns with the position's qualifications and leadership competencies, along with a resume, to: meet the ideal candidate competencies and qualifications along with a resume to:

Search Committee  
Historic Harbor Association  
[Resumes.scomm@gmail.com](mailto:Resumes.scomm@gmail.com)

The HHA/Maritime Museum is an equal opportunity employer.